

Dear Parent/Carers,

FINAL HARRY POTTER LETTER

Harry Potter Visit Monday 5th February 2018

Our Harry Potter visit is fast approaching; we can't believe it has come round so quickly!

Here are a few reminders to help the day run smoothly.

Times

Children should be brought into school by 7.40am. The gates will be open and children will go straight into class. Siblings in Year 1 and Reception can also be dropped off at this time at the main school entrance.

As there are seven coaches, they will be parked in safe places near the school, but that does mean some children may have a 5 minute walk. All the coaches will leave at 8am. Please be aware as stated in our previous letter **we will not wait for any late children.**

Coming home

We are hoping to return to school at approximately 6pm. We will keep you informed via texts, so please ensure school has got the correct up to date mobile number. Your child will be allocated a coach number and the texts may refer to the coach numbers.

Children will be brought back into school and dismissed from their normal places. Please do not take your child from the line as they are walking back to school.

A PLEA...Please do not phone school to ask about arrival times, we will need to keep the phone lines open. We will keep you informed throughout the day, as we usually do and the approximate arrival times, thank you in advance.

What to wear

Children can either wear their school uniform or dress as a Harry Potter character.

What to take

A warm coat as we will be going outside to visit Privet Drive!

Comfortable shoes as we will be walking a lot.

Book or note pad for the coach- if your child wants to.

A packed lunch in a plastic carrier bag (the school will provide this if you are eligible and have ordered it)

Small snacks for travelling **to** and **from** Harry Potter World. Please do not pack sweets, chocolates or fizzy drinks.

What not to take!

Mobile phones- Normally we allow children to give their mobiles to their class teacher, but on this day we are stating that **no** child should have a mobile phone.

Money- there is no need for your child to take any money.

Any electronic devices

Cameras- staff will take plenty of photos which we will share with you.

Medication

If your child suffers from travel sickness, please let their class teacher know. You need to give your child their first tablet on the morning. For the return trip:

Please hand in the tablets IN THE PACKET to your child's class teacher by Thursday 1st February. This needs to be in a sealed envelope with their name and instructions written on the front.

Sunrise and Sundown

Both clubs will be closed on the day of the visit (February 5th).

Extracurricular clubs

All extracurricular clubs are cancelled on the day of the visit. (February 5th).

Behaviour

As in line with our behaviour policy, if we feel a child's behaviour in school has not been acceptable, a risk assessment will be carried out by Mrs Perman and they may not be able to take part in the visit. They will be expected to arrive at school at normal time.

No slip no trip

If your child has not returned their slip because they are not going, they must come into school at normal time.

In school, we have an Eastwood Souvenir Shop where we are selling different items including: glasses, badges, cups, wristbands, bags and pencils. Prices range from 30p to £2.00. These are on sale at breaktimes for the children to buy. The children will not be visiting the gift Shop at the Harry Potter Studio.

To continue to raise money for this exciting opportunity, cakes will be on sale during breaktimes this week, priced at 30p each. We are asking for any cake donations (in date) at this time to make the most of this fund raiser. Please send all donations into class with your child to give to their class teacher.

We hope you appreciate the monumental task of organising this visit for 290 children and 60 adults! Please read this letter with your child and follow the instructions!

If you have any questions or queries please ask them well before Monday 5th February as all the adults will be very busy on the morning.